

TENANT APPLICATION FORM

COMPANY INFORMATION

Company Name _____

Address _____

City _____

State _____ ZIP CODE _____

Contact Person _____

Telephone _____

Fax _____

E-mail Address _____

Web Address _____

Legal Structure of
Business (corporation, LLC, etc) _____

Business Industry

- _____ Bio Technology
- _____ Chemical
- _____ Computer Hardware
- _____ Computer Software
- _____ Environmental Sciences
- _____ Health Care
- _____ Material Sciences
- _____ Microelectronics
- _____ Pharmaceuticals
- _____ Telecommunications
- _____ Other (please specify: _____)

Present Number of Employees _____

Parent Company (if applicable)

Name _____

Address _____

City _____

State _____ ZIP CODE _____

PROPOSED ACTIVITIES OF TENANT

Desired Date of Occupancy _____

Net rentable square footage
Desired (NRSF) _____

Percentage of NRSF
Utilized for:

Customer Relations	_____
Fabrication	_____
Lab (wet & dry)	_____
Office	_____
Research & Development	_____
Shipping & Receiving	_____
Other (specify)	_____

Projected Number of Employees at premises

_____ Professional

_____ Other

Provide a brief description of anticipated truck service requirements

GENERAL INFORMATION/QUESTIONNAIRE

Please provide a brief description of your business and/or product

Please provide a brief description of the research that will be conducted on the premises

Please briefly describe the type of relationship the company currently has with UAlbany (collaborative educational, research, etc.)

If there is no current relationship with UAlbany, please briefly describe the relationship with UAlbany that the company intends to establish

Please describe what specific activities of the company present the opportunity to encourage and stimulate the advancement or development of research activities or other educational interaction with UAlbany

Please describe how the company's business activities create research, educational or employment opportunities for the faculty, students and graduates of UAlbany.

Please describe how the company's business activities contribute to the educational environment and how such activities provide new perspectives, understanding or educational opportunities.

Please describe in detail the proposed use of the space, i.e., office space, knowledge center labs, R&D facilities, basic and applied testing facilities, etc.

Has the firm or any of its principles ever filed for bankruptcy?

Yes _____ No _____

Is there any pending or threatened litigation against the business that could have a materially adverse impact?

Yes _____ No _____

If yes, please briefly describe

Have there been any OSHA or EPA warnings, fines, or citations issued/received in the past three years?

Yes _____ No _____

If yes, please briefly describe

Does the company handle any regulated or reportable hazardous waste or related substances?

Yes _____ No _____

If yes, please briefly describe

Do any customers represent 10% or more of the company's total revenues?

Yes _____ No _____

Are there any customers named immediately above in bankruptcy proceedings, or more than 60 days past due on any significant invoice amounts?

Yes _____ No _____

Is the company currently on "cash in advance" or C.O.D. terms with any major vendor?

Yes _____ No _____

Is the company currently in default on any loan covenants?

Yes _____ No _____

Is the company past due on payroll, payroll tax, or utility obligations owed?

Yes _____ No _____

Please provide bank references

Name of Bank _____

Branch _____

Bank Contact _____

Telephone _____

Please provide the names of three references

Name _____

Relationship _____

Contact _____

Telephone _____

Name _____

Relationship _____

Contact _____

Telephone _____

Name	_____
Relationship	_____
Contact	_____
Telephone	_____

Please attach a copy of the firm's Business Plan that is in place and is workable and functional. If the tenant is accepted, the Business Plan shall be retained and become part of the tenant's permanent file. If the tenant's application is declined, the Business Plan will be returned.

Please provide documentation to demonstrate sufficient financial ability to meet its obligations for continued operation.

Upon acceptance of tenant, tenant will be required to provide a certificate of insurance prior to occupancy.