

**NEW YORK STATE
GLOBAL NY GRANT FUND APPLICATION
PRE-QUALIFICATION CHECKLIST**

ARE YOU ELIGIBLE?

FOR-PROFIT SMALL AND MEDIUM-SIZED BUSINESSES LOCATED IN NEW YORK STATE (500 OR FEWER EMPLOYEES). *Please be sure to review the [Global NY Grant Fund Guidelines](#) before proceeding.*

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| 1. New York State business that intends to export to or expand sales in foreign markets. | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 2. At least one of the following: <ul style="list-style-type: none"> ▪ 51% of the value of finished product or service originates in New York, the calculation of which includes the value of the raw materials and component parts, designs, labor, manufacturing process, advertising and promotion, distribution, warehousing, and intellectual property, or ▪ A business that is certified as a local producer through a regional Chamber of Commerce or Economic Development Agency (e.g. Made in NY; Made in Brooklyn) | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 3. Business is profitable and in existence for at least one year by the date of application for funding under the Global NY Grant Fund. | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 4. Demonstrated need for grant assistance. | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 5. Understanding of costs associated with exporting and doing business with foreign buyers, including costs of freight forwarding, customs brokers, packing and shipping, etc. Applicants may refer to “Export Readiness” by completing the U.S. Department of Commerce’s online Export Questionnaire . Once you complete the questionnaire, you will receive feedback based on Company Commitment, Planning and Strategy, Product Readiness and Export Mechanics. This will help you assess your export readiness, as well as identify areas where you can strengthen and improve your business export activities by providing you with tools and resources. Once you complete the questionnaire, please export your results into a PDF file by clicking on the PDF image on the results page. | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <p>Applicants may also refer to the Export Education Guide, a comprehensive educational series on exporting made available by the International Trade Administration of the U.S. Department of Commerce for small business owners who are exploring exporting.</p> | |
| 6. Have you read the Guidelines? If you have not yet spoken with a Global NY representative, you should do so before proceeding. Please refer to the following Resource Directory page for the names of ESD Global NY representatives and their contact information. | <input type="checkbox"/> Yes <input type="checkbox"/> No |

IF YOU ANSWERED "YES" TO ALL QUESTIONS, PROCEED WITH THE APPLICATION.
If you answered “no” to any of the questions above, you do not meet eligibility requirements.
 For further information or assistance, please contact us at globalny@esd.ny.gov; or call one of the Global NY representatives listed on the Resource Directory.

PLEASE NOTE: GLOBAL NY GRANT FUNDS ARE DISBURSED ON A REIMBURSEMENT BASIS ONLY. NO COSTS SHALL BE INCURRED PRIOR TO ESD APPROVAL OF THE GRANT, WITH THE EXCEPTION OF TRADE SHOW BOOTH DEPOSITS.



RESOURCE DIRECTORY

It is highly recommended that you work with a Global NY representative at Empire State Development when completing and before submitting this grant application. Please see the directory below.

New York State Region:	Telephone #/ Global NY Representative
Capital District: Albany County, Columbia County, Greene County, Rensselaer County, Saratoga County, Schenectady County, Warren County and Washington County.	(518) 270-1133 Kathryn Bamberger
Central New York: Cayuga County, Cortland County, Madison County, Onondaga County and Oswego County.	(315) 425-9110 Charles Radier
Finger Lakes: Genesee County, Livingston County, Monroe County, Ontario County, Orleans County, Seneca County, Wayne County, Wyoming County and Yates County.	(585) 399-7060 Carrie Baker-Scott
Long Island: Nassau County and Suffolk County.	(212) 803-2346 Marvin Schechter
Mid-Hudson: Dutchess County, Orange County, Putnam County, Rockland County, Sullivan County, Ulster County and Westchester County.	(518) 270-1133 Kathryn Bamberger
Mohawk Valley: Fulton County, Herkimer County, Montgomery County, Oneida County, Otsego County and Schoharie County.	(518) 270-1133 Kathryn Bamberger
New York City: Bronx County, Kings County (Brooklyn), New York County (Manhattan), Queens County and Richmond County (Staten Island).	(212) 803-2344 Lennox Ruiz
North Country: Clinton County, Essex County, Hamilton County, Jefferson County, Lewis County, Franklin County and Saint Lawrence County.	(518) 270-1133 Kathryn Bamberger
Southern Tier: Broome County, Chemung County, Chenango County, Delaware County, Schuyler County, Steuben County, Tioga County and Tompkins County.	(315) 425-9110 Charles Radier
Western NY: Allegany County, Cattaraugus County, Chautauqua County, Erie County and Niagara County.	(716) 846-8237 Edward Kowalewski

General Global NY Telephone #: (212) 803-2300

E-Mail: globalny@esd.ny.gov