NY State Qualified Production Facility Application Form Instructions

1) Facility Information Name, address, phone number and general email address of the main facility office location.

2) List Contact Information:
   a. Owner contact info
   b. Facility/Operations Manager info

3) Attestations: Initial each item to indicate acknowledgement and agreement with the following:

   The Qualified Production Facility is:
   
   a. Located within New York State
   b. Located outside of the city of New York
   c. Venue contains at least one stage
   d. Venue contains a seating capacity of one thousand (1,000) or more seats, and dressing rooms, storage areas, and other ancillary amenities necessary for the qualified musical and theatrical production
   e. Ticket sale receipts constitute seventy-five (75) percent or more of gross receipts of the facility
   f. Not a licensee, or affiliated with a licensee, of the NYS gaming commission under racing, pari-mutuel wagering and breeding law

4) Signature of Authorized Signer (Owner, General Manager or Owner Designee) and signature of Preparer of Application if different from Authorized Signer.

5) Submit Application to NY State Musical and Theatrical Tax Credit Office:
   When completed please return the Application Form for Qualified New York Stages to the NY State Musical and Theatrical Tax Credit Office for review.

For questions please contact ESD at:
(212)803-2328 or musictheatercredits@esd.ny.gov