

Application Checklist: Restore NY Communities Initiative

Municipal Name			
Item		Yes	N/A
Application fee payable to Empire State Development Corporation			
A true and complete copy of the Municipal Resolution			
Property Assessment List			
Proof of Publication of Property Assessment List			
Proof of Publication of Public Hearing Notice			
Individual Property Packet for all properties			
Up to 2 Façade Photos for all properties			
Letters from local planning/zoning officials stating project compliance			
Project Site Map			
Certification of Completeness			
Written commitment(s) for project financing			
Non-municipal entity Project Proposal			
Third Party Project Estimates			
Credentials of individuals and/or lead entities involved in project*			
Five years operating pro forma*			
SEQR Environmental Assessment Form (EAF)*			
SEQR Negative Declaration*			
EIS Findings Statement*			
SHPO Review Materials*			

*These items are not considered required documents, but will help to demonstrate project readiness

Certification of Completeness

By entering your name below, you certify that you are authorized on behalf of the applicant and its governing body to submit this application. You further certify that all of the information contained in the Application and all statements, data, and supporting documents which have been made or furnished for the purpose of receiving assistance for the project described in the application, are true, correct, and complete to the best of your knowledge and belief. You acknowledge that offering a written instrument knowing that the written instrument contains a false statement or false information, with the intent to defraud the State or any political subdivision, public authority or public benefit corporation of the State, with the knowledge or belief that it will be filed with or recorded by the State or any political subdivision, public authority or public benefit corporation of the State, constitutes a crime under New York State Law.

Chief Elected Official Signature			
Title		Date	

