



**Global NY Grant Fund – For-Profit Business
Pre-Qualification Checklist (Version 4)**

ARE YOU ELIGIBLE?	
<p><i>For-Profit small and medium sized businesses located in New York State (500 or fewer employees).</i> <i>Please review the Global NY Grant Fund Guidelines before proceeding.</i></p> <ol style="list-style-type: none"> New York State business that intends to export to or expand sales in foreign markets. <input type="checkbox"/> Yes <input type="checkbox"/> No At least one of the following: <input type="checkbox"/> Yes <input type="checkbox"/> No <ul style="list-style-type: none"> 51% of the value of finished product or service originates in New York, the calculation of which includes the value of the raw materials and component parts, designs, labor, manufacturing process, advertising and promotion, distribution, warehousing, and intellectual property, or A business that is certified as a local producer through a regional Chamber of Commerce or Economic Development Agency (e.g. Made in NY; Made in Brooklyn) Business is profitable and in existence for at least one year by the date of application for funding under the Global NY Grant Fund. <input type="checkbox"/> Yes <input type="checkbox"/> No Demonstrated need for grant assistance. <input type="checkbox"/> Yes <input type="checkbox"/> No Understanding of costs associated with exporting and doing business with foreign buyers, including costs of freight forwarding, customs brokers, packing and shipping, etc. Applicants may refer to “Export Readiness” by completing the U.S. Department of Commerce’s online Export Questionnaire. Once you complete the questionnaire, you will receive feedback based on Company Commitment, Planning and Strategy, Product Readiness and Export Mechanics. This will help you assess your export readiness, as well as identify areas where you can strengthen and improve your business export activities by providing you with tools and resources. Once you complete the questionnaire, please export your results into a PDF file by clicking on the PDF image on the results page. <input type="checkbox"/> Yes <input type="checkbox"/> No <p>Applicants may also refer to the Export Education Guide, a comprehensive educational series on exporting made available by the International Trade Administration of the U.S. Department of Commerce for small business owners who are exploring exporting.</p> Have you read the Guidelines? If you have not yet spoken with a Global NY representative, you should do so before proceeding. Please refer to the following Resource Directory page for the names of ESD Global NY representatives and their contact information. <input type="checkbox"/> Yes <input type="checkbox"/> No <p>If you answered “yes” to all questions above, proceed with the application. If you answered “no” to any of the questions above, you do not meet the eligibility requirements.</p>	
<p>PLEASE NOTE: GLOBAL NY GRANT FUNDS ARE DISBURSED ON A <u>REIMBURSEMENT BASIS ONLY</u>. NO COSTS SHALL BE INCURRED PRIOR TO ESD APPROVAL OF THE GRANT, WITH THE EXCEPTION OF TRADE SHOW BOOTH DEPOSITS.</p>	



RESOURCE DIRECTORY

If you have additional questions, please contact the Global NY representative in your region below. General questions can also be directed to globalny@esd.ny.gov or 212- 803-2300.

Region	Counties	International Trade Manager
Capital District	Albany, Columbia, Greene, Rensselaer, Saratoga, Schenectady, Warren and Washington	Kathryn Bamberger Kathryn.Bamberger@esd.ny.gov 518-270-1133
Central New York	Cayuga, Cortland, Madison, Onondaga and Oswego	Globalny@esd.ny.gov 212-803-2300
Finger Lakes	Genesee, Livingston, Monroe, Ontario, Orleans, Seneca, Wayne, Wyoming and Yates	Carolyn Baker-Scott Carolyn.Baker-Scott@esd.ny.gov 585-399-7060
Long Island	Nassau and Suffolk	Loretta Beine Loretta.Beine@esd.ny.gov 631-435-0717
Mid-Hudson	Dutchess, Orange, Putnam, Rockland, Sullivan, Ulster and Westchester	Kathryn Bamberger Kathryn.Bamberger@esd.ny.gov 518-270-1133
Mohawk Valley	Fulton, Herkimer, Montgomery, Oneida, Otsego and Schoharie	Kathryn Bamberger Kathryn.Bamberger@esd.ny.gov 518-270-1133
New York City	Bronx, Kings, New York, Queens and Richmond	Brian Teubner Brian.Teubner@esd.ny.gov 212-803-2346
North Country	Clinton, Essex, Hamilton, Jefferson, Lewis, Franklin and Saint Lawrence	Kathryn Bamberger Kathryn.Bamberger@esd.ny.gov 518-270-1133
Southern Tier	Broome, Chemung, Chenango, Delaware, Schuyler, Steuben, Tioga and Tompkins	Globalny@esd.ny.gov 212-803-2300
Western New York	Allegany, Cattaraugus, Chautauqua, Erie and Niagara	Richard Ball Richard.Ball@esd.ny.gov 716-846-8248