



Global NY Grant Fund – Not-For-Profit Organization
Pre-Qualification Checklist (Version 3)

ARE YOU ELIGIBLE?

Not-For-Profit Organization

Please review the Global NY Grant Fund Guidelines before proceeding.

1. Located in New York, and work primarily with New York State businesses.
2. The organization has a demonstrated history of helping New York State businesses export and/or contributing to state or regional economic development.
3. A not-for-profit organization receiving a grant to be administered by ESD must be or become registered and up-to-date with its filing with the Office of Attorney General’s Charities Bureau (“OAG”), certified in the Office of the State Comptrollers’ VendRep System (“OSC”), in compliance with all other relevant statutory requirements, and prequalified with New York State Grants Gateway, Does your organization satisfy these requirements?

Note: An unincorporated trade association may be a co-applicant with a NYS not-for-profit organization, IDA or LDC, but the latter entity must be the contractual party if a grant is awarded.

4. Have you read the Guidelines? If you have not yet spoken with a Global NY representative, you should do so before proceeding. Please refer to the following Resource Directory page for the names of ESD Global NY representatives and their contact information.

If you answered “yes” to all questions above, proceed with the application.
If you answered “no” to any of the questions above, you do not meet the eligibility requirements.

Yes No

Yes No

Yes No

Yes No

PLEASE NOTE: GLOBAL NY GRANT FUNDS ARE DISBURSED ON A REIMBURSEMENT BASIS ONLY. NO COSTS SHALL BE INCURRED PRIOR TO ESD APPROVAL OF THE GRANT, WITH THE EXCEPTION OF TRADE SHOW BOOTH DEPOSITS.



RESOURCE DIRECTORY

If you have additional questions, please contact the Global NY representative in your region below. General questions can also be directed to globalny@esd.ny.gov or 212- 803-2300.

| Region | Counties | International Trade Manager |
|-------------------------|--|---|
| Capital District | Albany, Columbia, Greene, Rensselaer, Saratoga, Schenectady, Warren and Washington | Kathryn Bamberger Kathryn.Bamberger@esd.ny.gov (518) 270-1133 |
| Central New York | Cayuga, Cortland, Madison, Onondaga and Oswego | Omar Sanders Omar.Sanders@esd.ny.gov 607-721-8610 |
| Finger Lakes | Genesee, Livingston, Monroe, Ontario, Orleans, Seneca, Wayne, Wyoming and Yates | Carolyn Baker-Scott Carolyn.Baker-Scott@esd.ny.gov 585-399-7060 |
| Long Island | Nassau and Suffolk | Brian Teubner Brian.Teubner@esd.ny.gov 212-803-2346 |
| Mid-Hudson | Dutchess, Orange, Putnam, Rockland, Sullivan, Ulster and Westchester | Kathryn Bamberger Kathryn.Bamberger@esd.ny.gov (518) 270-1133 |
| Mohawk Valley | Fulton, Herkimer, Montgomery, Oneida, Otsego and Schoharie | Kathryn Bamberger Kathryn.Bamberger@esd.ny.gov (518) 270-1133 |
| New York City | Bronx, Kings, New York, Queens and Richmond | Lennox Ruiz Lennox.Ruiz@esd.ny.gov 212-803-2344 |
| North Country | Clinton, Essex, Hamilton, Jefferson, Lewis, Franklin and Saint Lawrence | Kathryn Bamberger Kathryn.Bamberger@esd.ny.gov (518) 270-1133 |
| Southern Tier | Broome, Chemung, Chenango, Delaware, Schuyler, Steuben, Tioga and Tompkins | Omar Sanders Omar.Sanders@esd.ny.gov 607-721-8610 |
| Western New York | Allegany, Cattaraugus, Chautauqua, Erie and Niagara | Richard Ball Richard.Ball@esd.ny.gov 716-846-8248 |