



**Division of Small Business  
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# **Navigating the New York State Contract Reporter**

**A Division of Empire State Development**

11/17/2020

# New York State Contract Reporter

- ✓ Official publication of New York State agency procurement.
- ✓ State agencies must advertise procurements of \$50,000 or more.
- ✓ Many municipalities, school districts, and eligible not-for-profits also advertise.
- ✓ New ads are posted every business day.
- ✓ Free registration is required for access to view all the ads.

Showing results for: **Open Ads: 801**

Sort by: Issue Date (latest first) ▼ Display: 25 ▼

1 2 3 ... 33 Next >>

1	Title: Citywide Consultants for Environmental Design Services Agency: Parks and Recreation, NYC Dept. of Capital Division: 09/10/2019 Issue Date: 10/03/2019 Due Date: New York City Location: Environmental - Construction Professional Services Category: General Ad Type:	<a href="#">View this ad</a> <a href="#">Share this ad</a> <a href="#">Bookmark this ad</a> <a href="#">Send me notification updates on this</a>
2	Title: 2020 New York State Problem Gambling Prevalence Survey Agency: Alcoholism & Substance Abuse Services, NYS Office of Contracts and Procurement Bureau Division: 09/10/2019 Issue Date: 10/28/2019 Due Date: Medical & Health Care - Consulting & Other Services Category: General Ad Type:	<a href="#">View this ad</a> <a href="#">Share this ad</a> <a href="#">Bookmark this ad</a> <a href="#">Send me notification updates on this</a>
3	Title: New York State Office of Mental Health, Rochester Psychiatric Center, Building 41 Window Replacement and Asbestos Abatement Agency: Dormitory Authority of the State of New York Division: Procurement Issue Date: 09/10/2019 Due Date: 10/24/2019 Location: Rochester Psychiatric Center, John Romano Community Residence, 1788 South Avenue, Rochester, New York 14620 Category: Construction Vertical: Building Construction; Rehabilitation & New Construction - Construction Ad Type: General	<a href="#">View this ad</a> <a href="#">Share this ad</a> <a href="#">Bookmark this ad</a> <a href="#">Send me notification updates on this</a>



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# Opportunity Profile

- ✓ Choose up to 16 categories and classifications to receive daily e-Alerts.
- ✓ Scroll down and turn on the alerts to receive the daily emails.

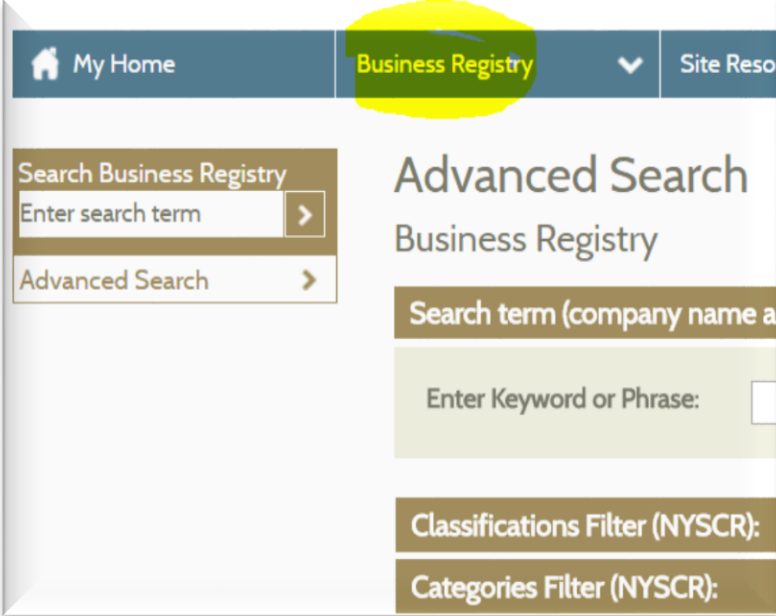
Categories					
*Please select 1 to 16 categories/classifications in which you are interested					
	Category/Classification	Com- modities ?	Consult. /Other Services ?	Const. Prof. Services ?	Const. ?
?	Administrative & Technical	<input type="checkbox"/>	<input type="checkbox"/>		
?	Advertising, Graphic Arts, & Marketing	<input type="checkbox"/>	<input type="checkbox"/>		
?	Agriculture, Forestry, Gardening, Landscaping, Lawn Maintenance & Snow Removal	<input type="checkbox"/>	<input type="checkbox"/>		
?	Apparel, Textile & Leather	<input type="checkbox"/>	<input type="checkbox"/>		
?	Architectural, Engineering & Surveying	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
?	Construction Horizontal: Highways & Roadways; Maintenance, Repair & New Construction	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
?	Construction Vertical: Building Construction; Rehabilitation & New Construction	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
?	Educational & Recreational	<input type="checkbox"/>	<input type="checkbox"/>		
?	Environmental	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
?	Facilities, Maintenance, Repair & Building Operations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



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# Business Registry

- ✓ A list of businesses that state agencies can search to contact for discretionary spending (purchases under \$50,000).
- ✓ Prime contractors can search for MWBEs and SDVOBs.
- ✓ Contractors can also advertise for subcontractors in the Business Registry section.



The screenshot shows the New York State Business Registry website. The top navigation bar includes 'My Home', 'Business Registry' (highlighted with a yellow circle), and 'Site Resources'. Below the navigation bar, there is a 'Search Business Registry' section with a text input field labeled 'Enter search term' and a search button. To the right of this is an 'Advanced Search' section with a 'Search term (company name and address)' field, a 'Enter Keyword or Phrase:' field, and two filter sections: 'Classifications Filter (NYSCR):' and 'Categories Filter (NYSCR):'.

# Contractor Ads

The screenshot displays the NYSCR Business Registry interface. At the top is a navigation bar with links: My Home, Business Registry (highlighted), Site Resources, Procurement Resources, Notices and Reports, and Manage Account. Below this, on the left, is a search sidebar with 'Search open NYSCR ads' and a search input field. A list of links includes Advanced Search, Search the Archives, My Opportunities, My Bookmarked Ads, and Open Opportunities. The main content area is titled 'Company ads' and contains two rows: 'Open Ads' with a count of 0 and a description 'Open advertisements from your company', and 'Pending Ads' with a count of 0 and a description 'Advertisements submitted and pending approval'. To the right of the 'Company ads' section is a green button labeled '+ Enter new ad'. Below this is a 'Search Business Registry' section with a search input field and a description: 'Find qualified vendors by searching and sorting the NYSCR Business Registry'.

- ✓ Prime contractors can place contractor ads via the Business Registry for MWBEs and SDVOBs sub-contractors and suppliers.
- ✓ Users must have a user account and a Business Registry account.



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# How to Search for Open, Closed, and Archived Ads



Search open NYSCR ads

Enter search term >

Advanced Search >

Search the Archives >

My Opportunities >

My Bookmarked Ads >

Open Opportunities >

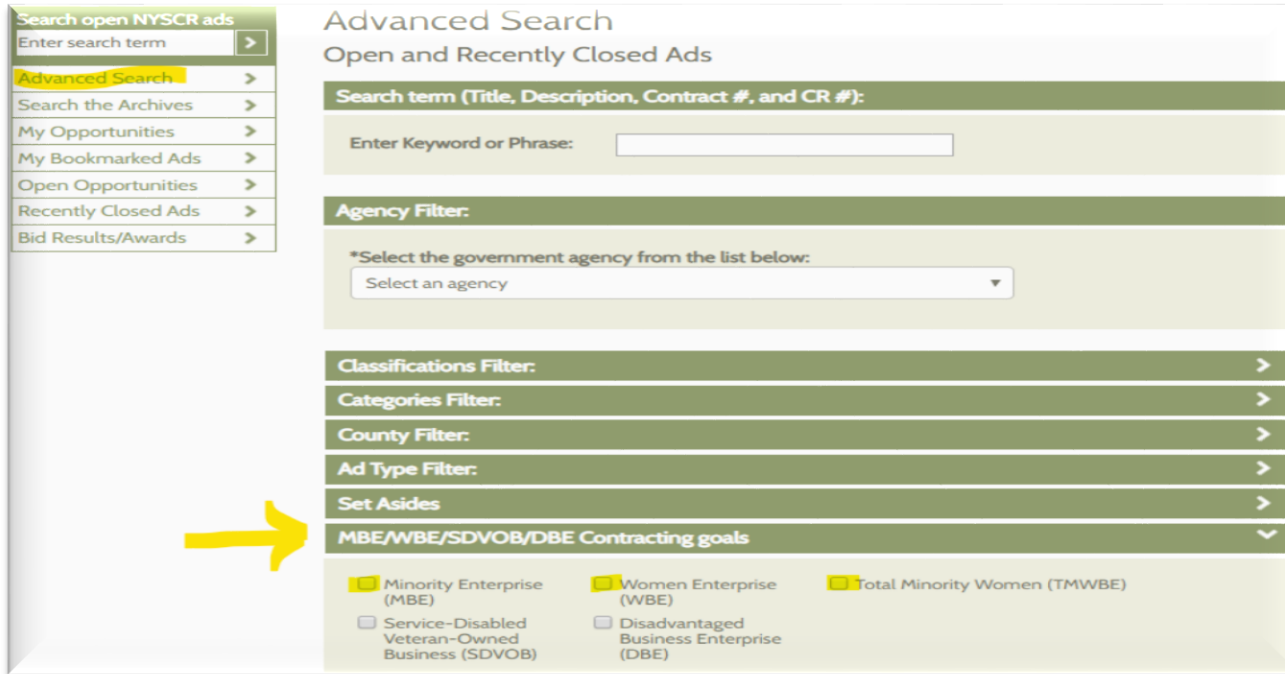
Recently Closed Ads >

- ✓ New, Closed and Archived ads are all searchable.
- ✓ Enter as few words as possible for more accurate results.
- ✓ Enter unique terms.
- ✓ Searches are conducted from the green boxes located on the left side of the website.



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# How to Find Ads with MWBE goals



The screenshot shows the 'Advanced Search' interface for NYSCR ads. On the left is a sidebar with navigation links: 'Search open NYSCR ads', 'Enter search term', 'Advanced Search' (highlighted in yellow), 'Search the Archives', 'My Opportunities', 'My Bookmarked Ads', 'Open Opportunities', 'Recently Closed Ads', and 'Bid Results/Awards'. The main content area is titled 'Advanced Search' and 'Open and Recently Closed Ads'. It includes a search bar for 'Search term (Title, Description, Contract #, and CR #):' with a placeholder 'Enter Keyword or Phrase:'. Below this are several filter sections: 'Agency Filter' with a dropdown to 'Select the government agency from the list below:' and 'Select an agency'; 'Classifications Filter'; 'Categories Filter'; 'County Filter'; 'Ad Type Filter'; 'Set Asides'; and 'MBE/WBE/SDVOB/DBE Contracting goals' (indicated by a yellow arrow). The 'MBE/WBE/SDVOB/DBE Contracting goals' section contains three checkboxes: 'Minority Enterprise (MBE)', 'Women Enterprise (WBE)', and 'Total Minority Women (TMWBE)'. Below these are two more checkboxes: 'Service-Disabled Veteran-Owned Business (SDVOB)' and 'Disadvantaged Business Enterprise (DBE)'.

Search open NYSCR ads  
Enter search term  
Advanced Search  
Search the Archives  
My Opportunities  
My Bookmarked Ads  
Open Opportunities  
Recently Closed Ads  
Bid Results/Awards

Advanced Search  
Open and Recently Closed Ads

Search term (Title, Description, Contract #, and CR #):  
Enter Keyword or Phrase:

Agency Filter:  
\*Select the government agency from the list below:  
Select an agency

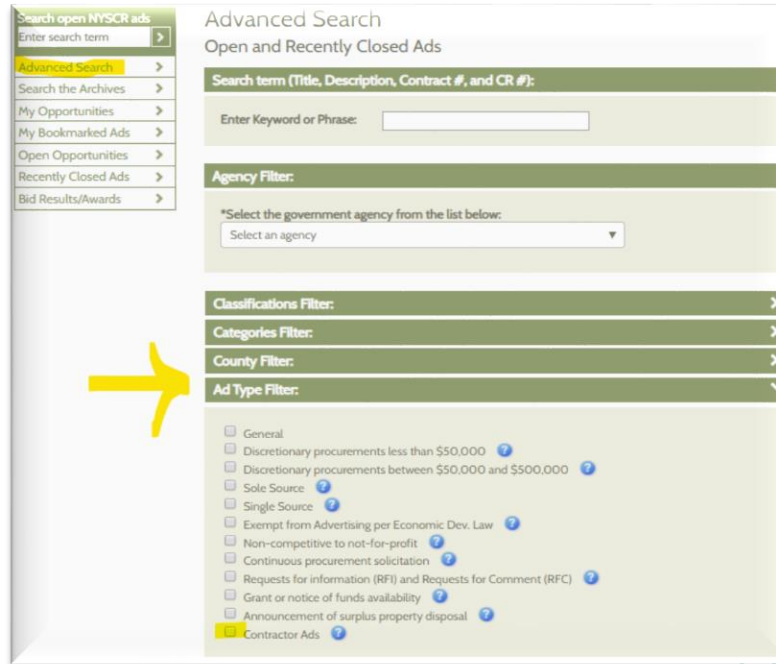
Classifications Filter:  
Categories Filter:  
County Filter:  
Ad Type Filter:  
Set Asides  
MBE/WBE/SDVOB/DBE Contracting goals

☐ Minority Enterprise (MBE)  
☐ Women Enterprise (WBE)  
☐ Total Minority Women (TMWBE)  
☐ Service-Disabled Veteran-Owned Business (SDVOB)  
☐ Disadvantaged Business Enterprise (DBE)



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# How to Find Contractor Ads



Search open NYSOR ads  
Enter search term >

Advanced Search >

Search the Archives >

My Opportunities >

My Bookmarked Ads >

Open Opportunities >

Recently Closed Ads >

Bid Results/Awards >

### Advanced Search

Open and Recently Closed Ads

Search term (Title, Description, Contract #, and CR #):

Enter Keyword or Phrase:

**Agency Filter:**

\*Select the government agency from the list below:

Select an agency ▼

**Classifications Filter:** >

**Categories Filter:** >

**County Filter:** >

**Ad Type Filter:** ▼

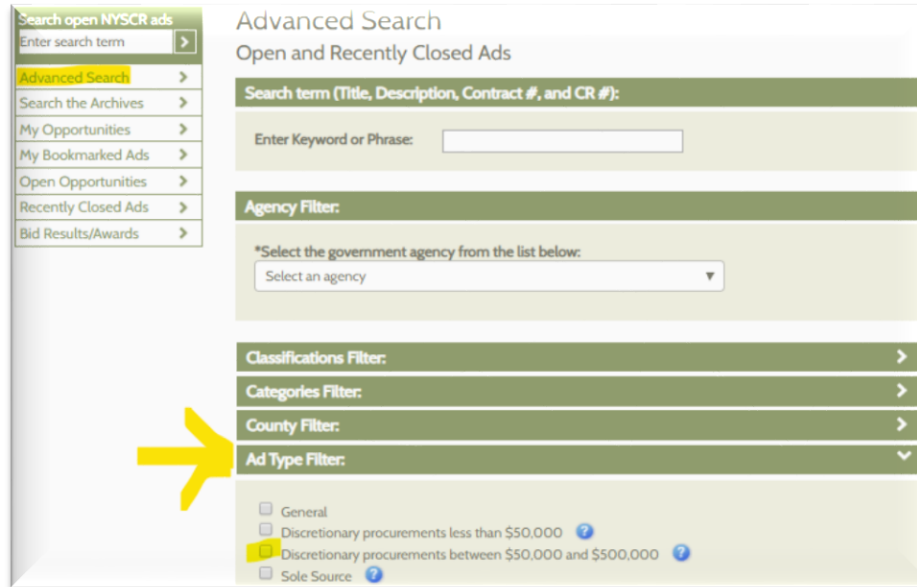
- ☐ General
- ☐ Discretionary procurements less than \$50,000 ?
- ☐ Discretionary procurements between \$50,000 and \$500,000 ?
- ☐ Sole Source ?
- ☐ Single Source ?
- ☐ Exempt from Advertising per Economic Dev. Law ?
- ☐ Non-competitive to not-for-profit ?
- ☐ Continuous procurement solicitation ?
- ☐ Requests for information (RFI) and Requests for Comment (RFC) ?
- ☐ Grant or notice of funds availability ?
- ☐ Announcement of surplus property disposal ?
- ☒ Contractor Ads ?



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# How to Find Discretionary Purchases between \$50,000 and \$500,000



The screenshot shows the 'Advanced Search' interface for NYSCR ads. On the left is a sidebar with navigation links: 'Search open NYSCR ads', 'Advanced Search' (highlighted in yellow), 'Search the Archives', 'My Opportunities', 'My Bookmarked Ads', 'Open Opportunities', 'Recently Closed Ads', and 'Bid Results/Awards'. The main area is titled 'Advanced Search' and 'Open and Recently Closed Ads'. It contains several filter sections: 'Search term (Title, Description, Contract #, and CR #):' with a text input field; 'Agency Filter:' with a dropdown menu labeled '\*Select the government agency from the list below:'; 'Classifications Filter:', 'Categories Filter:', 'County Filter:', and 'Ad Type Filter:'. The 'Ad Type Filter:' section is expanded, showing three options: 'General', 'Discretionary procurements less than \$50,000', and 'Discretionary procurements between \$50,000 and \$500,000' (which is selected and highlighted in yellow). A large yellow arrow points from the left towards this selected option.



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# Typical Ad

Open Ads: Lehman/Cleveland Hall Flooring Project

Title:	Description	Contact Info	Documents	Updates	Bid Results
Lehman/Cleveland Hall Flooring Project	Binghamton University is seeking a qualified contractor to furnish and install new flooring throughout corridors and lounges of dorms.				
Agency: State University of New York (SUNY) SUNY Binghamton	A pre-bid meeting is scheduled for Tuesday April 19, 2016 at 11:00 AM in conference room C of the Physical Facilities building. Please reference Binghamton University's website for parking instructions.				
Contract Number: 80263	Complete and partial sets of the Bidding and Contract Documents may be obtained from the campus at the above examination location, or Binghamton University's Physical Facilities Department, PO Box 6000, Binghamton, NY 13902-6000. Section 143 of the State Finance Law requires payment of a deposit to receive these documents. <b>Accordingly, a deposit check in the amount of \$49.00, made payable to Binghamton University is required. Failure to meet the deposit requirement to receive the bid documents from the appropriate source will deem the bidder's submission as non-responsive. Deposits less than \$50.00 are non-refundable.</b>				
CR Number: 2022718					
Date of Issue: 04/12/2016					
Due Date/Time: 05/03/2016 2:30 PM					
County(ies): Broome	Minority Owned Sub-Contracting Goal: 15%				
Location: Binghamton University	Women Owned Sub-Contracting Goal: 15%				
Classification(s): Construction Vertical: Building Construction: Rehabilitation & New Construction - Construction	Service-Disabled Veteran-Owned Business Contracting Goal: 6%				
Opportunity Type: General	Due date: 05/03/2016 2:30 PM				
	Contract term: 55 Calendar Days Start date July 1, 2016 Completion Date July 29, 2016				
	County(ies): Broome				
	Location: Binghamton University				

[Share this ad](#)  
[Bookmark this ad](#)  
[Print to PDF](#)  
[Send me notification updates on this](#)  
[View subcontracting opportunities](#)

When viewing procurement notices, be mindful if there are:

- ✓ Identified Goals
- ✓ Due Dates
- ✓ Pre-Bid Meetings/Walk-throughs
- ✓ Unique method of response and/or inquiry



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# Bid Results/Award Information

- ✓ Found in each ad under tab.
- ✓ Bid results: who bid on the project and the amounts.
- ✓ Awards: who won the bid and contact info.

Archived Ad: Construction/Various

Title	Description	Contact Info	Documents	Updates	Bid Results/Awards
Construction/Various					
Agency:					
Transportation, NYS Dept. of					
Division:					
Contract Management Bureau					
Contract Number:					
Various					
CR Number:					
2062253					
Date of Issue:					
01/16/2020					
Due Date/Time:					
02/20/2020					
County(ies):					
Allegany, Cattaraugus, Cayuga, Chemung, Cortland, Erie, Madison, Onondaga, Oswego, Queens, Schuyler, Seneca, Steuben, Tompkins, Westchester, Yates					
Location:					
Various Locations Throughout New York State					

**Bid Results**

Bid Results have not yet been entered.

If you have questions regarding the bid results, contact the issuing agency for more information.

**Awards**

Contract date: 02/20/2020

Awards: Letting of 02/20/2020

PIN 280604, D264135 - HANSON AGGREGATES NEW YORK LLC - \$2,527,024.28

4800 JAMESVILLE RD, PO BOX 513, JAMESVILLE, NY 13078

(315)469-3217

Award Date: 03/27/2020

Completion Date: 12/31/2020

RT.5 SAFETY & HIGHWAY IMPROVEMENT PROJECT.

Letting of 02/20/2020

PIN 581269, D264176 - UNION CONCRETE & CONSTRUCT - \$3,652,897.00

435 MEYER ROAD, WEST SENECA, NY 14224



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# Events and Bulletins

Business Registry

Site Resources

Procurement Resources

Notices and Reports

Events (2)

Sort by: Event date (earliest first) Display: 5

1

Title:

Agency:

Event Date:

Event Time:

Location:

Webinar: Get Verified as SDVOSB with the VA

Rockland Economic Development Corporation PTAC

09/11/2019

1-2:30 pm

Webinar

Find out more

Share this

2

Title:

Agency:

Event Date:

Event Time:

Location:

Developing a Capability Statement & Marketing Tips for Government Contracting

Rockland Economic Development Corporation PTAC

09/25/2019

1-2 pm

Webinar

Find out more

Share this

- ✓ Opportunities are listed to attend free or low cost clinics, training or presentations.
- ✓ PTACs, SBAs and state agencies post various events and bulletins all over the state.



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# Notices and Reports

My Home Business Registry Site Resources Procurement Resources **Notices and Reports**

**Notices and Reports**

- Events
- Bulletins
- Procurement Reports**

## Quarterly and Semi-annual Projected Procurement Reports

State Agencies, SUNY & CUNY Campuses, NYS Public Authorities and Benefit Corporations are required to submit projected procurement reports classified by NYS Contract Reporter contracting categories. The reports displayed below forecast procurements between \$5,000 and \$50,000 quarterly and over \$200,000 semi-annually.

### Quarterly Projected Procurement Reports

State Agencies must submit for projected procurements between \$5,000 and \$50,000. SUNY/CUNY must submit for projected procurements between \$10,000 and \$50,000.

- [Jul 2020 - Sep 2020](#)
- [Apr 2020 - Jun 2020](#)
- [Jan 2020 - Mar 2020](#)
- [Oct 2019 - Dec 2019](#)

- ✓ Procurement staff in state agencies are listed with contact info.
- ✓ Search by purchasing category or state agency
- ✓ Reach out to introduce yourself.



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# Contacts for Projected Procurements

**Projected Procurement Report:**  
Quarterly Projected Procurement Report for Oct 2020 - Dec 2020

[View Printer Friendly](#)

State Agencies and SUNY & CUNY Campuses are required to submit reports of projected procurements, the value of which is estimated to be between \$5,000 and \$50,000 for state agencies, and between \$10,000 and \$50,000 for SUNY & CUNY campuses.

Search:  Show  entries

Agency ^	Division ^	Contact	Contract Categories
Aging, NYS Office of	Budget Services Unit 2 Empire State Plaza Albany, NY 12223	Donna Foster 518-474-6687	<ul style="list-style-type: none"><li>No purchases anticipated for the reporting period</li></ul>
Agriculture & Markets, NYS Dept. of	Contracts & Purchasing 10B Airline Drive Albany, NY 12235	Judy Giovannetti 518-457-6172	<ul style="list-style-type: none"><li>No purchases anticipated for the reporting period</li></ul>
Arts, NYS Council on the	Operations 300 Park Avenue South, 10th Floor New York, NY 10010	Brenda Brown 212-459-8827	<ul style="list-style-type: none"><li>No purchases anticipated for the reporting period</li></ul>
Central NY Regional Transportation Authority	Procurement 200 Cortland Ave. Syracuse, NY 13205	Caitlin MacCollum 315-442-3381	<ul style="list-style-type: none"><li>Administrative &amp; Technical - Consulting &amp; Other Services</li></ul>
Children & Family Services, NYS Office of	Bureau of Contract Management 52 Washington Street South Bldg., Rm. 202	Joseph Walsh 518-473-9351	<ul style="list-style-type: none"><li>Miscellaneous - Consulting &amp; Other Services</li></ul>




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# Procurement Resources

[My Home](#) | [Business Registry](#) | [Site Resources](#) | **[Procurement Resources](#)** | [Notices and Reports](#) | [Manage Account](#)


## Procurement Resources:

These resources will help you find additional procurement opportunities and connect you to technical assistance providers who can help you bid successfully.

**Office of General Services**


**Procurement Services**  
Procurement Services is New York's central procurement office, responsible for establishing and managing contracts for core goods and services needed by government entities across the State, including state agencies, local governments, and other authorized users.

[Click here to visit website](#)




**Vendor Responsibility**  
Visit the NYS Office of the State Comptroller's website to learn more about Vendor Responsibility (VendRep system), how to obtain a Vendor I.D. number and other information related to New York State's procurement process.

[Click here to visit website](#)



**Minority or Woman owned businesses (MWBE)**  
If you are a Minority or Woman owned business, interested in bidding on New York State procurement opportunities, you may want to apply for certification as a NYS Certified Minority or Woman Owned Business Enterprise.

[Click here to visit website](#)



**Service-Disabled Veteran-Owned Businesses (SDVOBs)**  
If you are a Veteran business owner with a service-connected disability rating of 10% or more, you may be eligible to become a NYS Certified Service-Disabled Veteran-Owned Business (SDVOB). Please consider applying for certification and helping New York State reach its goal of increasing SDVOB participation in



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# Thank You

## Contact

**Christine McCann**

**Deputy Director, Division for Small Business and Community Economic  
Development, Procurement Assistance**

**[Christine.McCann@esd.ny.gov](mailto:Christine.McCann@esd.ny.gov)**

**518.292.5266**

**Division for Small Business and Technology Development**

**[www.esd.ny.gov/doing-business-ny/small-business-hub](http://www.esd.ny.gov/doing-business-ny/small-business-hub)**



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