



OFFICE OF CONTRACTOR AND SUPPLIER DIVERSITY

OCSD-6

MWBE AND SDVOB COMPLIANCE AND PAYMENT REPORT

CONTRACTOR/GRANTEE: _____
 ADDRESS: _____
 TOWN/COUNTY/ZIP: _____
 CONTACT PERSON: _____
 TELEPHONE: _____
 EMAIL: _____

ESD OCSD REPRESENTATIVE: _____
 CONTRACT/PROJECT NAME: _____
 CONTRACT/PROJECT #: _____
 PROJECT START DATE: _____
 PERCENT COMPLETE: _____
 ACTUAL COMPLETION DATE: _____

REPORTING PERIOD: Monthly for the Month of: (Month) (Year)
 Quarterly (Check Applicable): Quarter 1 (4/1-6/30) | Quarter 2 (7/1-9/30) | Quarter 3 (10/1-12/31) | Quarter 4 (1/1-3/31)

Attach MWBE and SDVOB executed contracts, wire transfer confirmations and cancelled checks as proof of payment to the identified MWBEs and SDVOBs. This report should be completed and signed by an officer of the Reporting Company. Attach additional sheets if necessary.

PRIME CONTRACTOR, if different from above (Name, Address, Contact Person, Title and Phone # with area code)	PRIME CONTRACT AMOUNT	MWBE or SDVOB SUBCONTRACTOR (Name, Address, Contact Person, Title and Phone # with area code)	NYS CERTIFICATION (Check One)	DESCRIPTION OF SERVICES	CONTRACT AMOUNT	PAYMENTS PREVIOUSLY REPORTED	PAYMENTS ON CURRENT REPORT	TOTAL PAYMENTS TO DATE
	\$		<input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> SDVOB		\$	\$	\$	\$
	\$		<input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> SDVOB		\$	\$	\$	\$
	\$		<input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> SDVOB		\$	\$	\$	\$

CERTIFICATION: I, _____ (Print Name), the _____ (Title) of the Reporting Company above, do certify that (i) I have read this Compliance Report and (ii) to the best of my knowledge, information and belief, the information contained herein is complete and accurate.

SIGNATURE: _____ DATE: _____

Submission of this form constitutes the Contractor's acknowledgement as to the accuracy of the information contained herein. Failure to submit complete and accurate information may result in a finding of noncompliance, non-responsibility, suspension and/or termination of the Contract.



OCSD-6

SUBMIT REPORT TO: Office of Contractor and Supplier Diversity
 Empire State Development
 633 Third Avenue, 35th Floor
 New York, NY 10017

Completed forms may be emailed directly to OCSD at ocsd@esd.ny.gov. All email submissions must include ESD’s project/contract number(s), and the name and contact information of the individual or firm submitting the information.

QUESTIONS? Please contact the OCSD’s Compliance Managers or email the office at ocsd@esd.ny.gov.

Danielle Adams (518) 292-5187 Danielle.Adams@esd.ny.gov	Danah Alexander (212) 803-3244 Danah.Alexander@esd.ny.gov	Geraldine Ford (716) 846-8205 Geraldine.Ford@esd.ny.gov	Denise Ross (212) 803-3226 Denise.Ross@esd.ny.gov	Darrell Vaughn (212) 803-3663 Darrell.Vaughn@esd.ny.gov	Jazmin Thomas (212) 803-3571 Jazmin.Thomas@esd.ny.gov
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R E G I O N S :

Capital District Mohawk Valley SUNY Poly Portfolio Department of Economic Development	North Country NYC- Brooklyn, Bronx, Queens Long Island ESD Subsidiaries – HCDC, MSDC	Finger Lakes Western New York ESD Subsidiaries – ECHDC, USA Niagara	Mid-Hudson NYC- Manhattan, Staten Island	Central NY Southern Tier ESD Subsidiary – AYCDC	ESD Procurement Contracts ESD Subsidiaries – CCDC, QWDC, LMDC, ESNMC
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