

# Smart Cities Innovation Partnership: Municipal Testbed Application

*Note: Please download the PDF to your computer to complete it.*

<b>Applicant Name</b>	<b>Applicant Address</b>	<b>Primary Contact Name</b>
<b>Primary Contact Telephone</b>	<b>Primary Contact Email</b>	<b>Website (if applicable)</b>
<b>Additional Team Members (if applicable)</b>		
<b>Type of Applicant</b>		
<b>Application Title</b>		

Municipalities are invited to apply for a Municipal Testbed site designation. Chosen applicants will receive support and funding for up to 3 smart cities projects. Applicants are required to work with an Anchor Institution when developing project outlines and budgets in the application.<sup>1</sup>

**Please submit form to: [SmartCities@esd.ny.gov](mailto:SmartCities@esd.ny.gov)**

## Step 1: Application Overview

[Before submitting this completed document, please fill out the following form collecting preliminary, high-level information on your proposal. This is required for your application.](#)

[Overview Form](#)

## Step 2: Project Proposal

Applicants may submit up to three project ideas to be funded under the Smart Cities Innovation Partnership. Applicants are required to partner with an Anchor Institution to implement their proposed project. A list of Anchor Institutions available for Smart Cities Innovation Partnership projects will be available on the Smart Cities website.

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<sup>1</sup> Project funding will be disbursed through Anchor Institutions

# Smart Cities Innovation Partnership: Municipal Testbed Application

## FIRST CHOICE PROJECT: PROJECT 1

- a. Project Focus Area:
  
- b. Project Narrative
  - i. In the narrative please include the following:
    1. Project purpose, goals and ability to implement smart cities solutions
    2. Chosen Anchor Institution and outline of partnership
    3. Project site (e.g. street lights, municipal lot or vehicle fleet, virtual network or web property)
    4. Overview of team coordinating and implementing the project
    5. Anticipated workplan (key dates and benchmarks)
    6. Plan for necessary community outreach & engagement
    7. Anticipated metrics to be tracked to determine project success, including how data will be collected

Project purpose, goals and ability to implement smart cities solutions.

Chosen Anchor Institution and outline of partnership.

Site of project.

# Smart Cities Innovation Partnership: Municipal Testbed Application

## FIRST CHOICE PROJECT: PROJECT 1 (con't)

Overview of team coordinating and implementing the project.

Anticipated workplan (with key dates and benchmarks).

Plan for necessary community outreach & engagement.

Anticipated metrics to be tracked, including a description of how data will be collected.

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## SECOND CHOICE PROJECT: PROJECT TITLE 2

a. Project Focus Area:

b. Project Narrative

ii. In the narrative please include the following:

1. Project purpose, goals and ability to implement smart cities solutions
2. Chosen Anchor Institution and outline of partnership
3. Project site (e.g. street lights, municipal lot or vehicle fleet, virtual network or web property)
4. Overview of team coordinating and implementing the project
5. Anticipated workplan (key dates and benchmarks)
6. Plan for necessary community outreach & engagement
7. Anticipated metrics to be tracked to determine project success, including how data will be collected

Project purpose, goals and ability to implement smart cities solutions.

Chosen Anchor Institution and outline of partnership.

Site of project.

# Smart Cities Innovation Partnership: Municipal Testbed Application

## SECOND CHOICE PROJECT: PROJECT 2 (con't)

Overview of team coordinating and implementing the project.

Anticipated workplan (with key dates and benchmarks).

Plan for necessary community outreach & engagement.

Anticipated metrics to be tracked, including a description of how data will be collected.

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## THIRD CHOICE PROJECT: PROJECT 3

a. Project Focus Area:

b. Project Narrative

iii. In the narrative please include the following:

1. Project purpose, goals and ability to implement smart cities solutions
2. Chosen Anchor Institution and outline of partnership
3. Project site (e.g. street lights, municipal lot or vehicle fleet, virtual network or web property)
4. Overview of team coordinating and implementing the project
5. Anticipated workplan (key dates and benchmarks)
6. Plan for necessary community outreach & engagement
7. Anticipated metrics to be tracked to determine project success, including how data will be collected

Project purpose, goals and ability to implement smart cities solutions.

Chosen Anchor Institution and outline of partnership.

Site of project.

## Smart Cities Innovation Partnership: Municipal Testbed Application

### THIRD CHOICE PROJECT: PROJECT 3 (con't)

Overview of team coordinating and implementing the project.

Anticipated workplan (with key dates and benchmarks).

Plan for necessary community outreach & engagement.

Anticipated metrics to be tracked, including a description of how data will be collected.

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## Step 3: Budget

Please fill out the following tables according to detailed budget sheet filled out in Section 3.

<b>High-Level Figures</b>			
<b>Priority Project</b>	<b>Title</b>	<b>Total Match</b>	<b>Grant Request</b>
Project #1			
Project #2			
Project #3			
<b>Total</b>			

**Please fill out this detailed budget sheet to be submitted with narratives.**

Is this funding currently earmarked for a smart cities project?

Will this funding be available for a January 2021 start date?

Do you have a plan in place to continue supporting grant-supported projects beyond the first year of grant funding?

Do you currently have policies and procedures in place to safeguard data security and user privacy?

- If yes, please describe

Have you pursued or executed any projects like this before and what were a few results and learnings?

**Please submit form and budget to: [SmartCities@esd.ny.gov](mailto:SmartCities@esd.ny.gov)**