



Harlem Community
Development
Corporation



Understanding Contracts

Do you know how to create a contract that will be good for your business? Start Small Think Big will provide a lawyer to guide you through this free seminar.

Discussion topics include:

- Tendering a contract
- Understanding commonly-included boilerplate language
- Responsibilities, roles, and obligations of each party
- Suggestions for successful management of contracts
- Extensions of time
- Negotiation techniques
- How to understand and use non-compete and non-disclosure clauses
- Contract enforcement

Wednesday, May 16, 2018
9:30 AM – 11:30 AM

Location: Adam Clayton Powell, Jr. State Office Building
163 West 125th Street, 2nd Floor Art Gallery
(You will need a photo ID to enter the building)

Space is limited. Please register for this free seminar by contacting Harlem CDC at 212-961-4100 or harlemcdc@esd.ny.gov.

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