

Job Opening

**Job Posting: February 2022**

**Application Deadline: 30 days  
or until position is filled**

**JOB TITLE:** Associate or Senior Counsel, Corporate/Real Estate **LOCATION:** NYC

**DEPT:** Legal

**BASIC FUNCTION:**

Represent and advise the Corporation with respect to all aspects of its activities and functions, with a concentration in complex, multi-party, multi-parcel development leases and agreements, including large-scale urban land leasing and financing as well as other projects as needed. Must have ability to anticipate and communicate issues to legal and business staff. Candidates should have an interest in economic development and public sector work.

**WORK PERFORMED:**

- Represent ESD on all aspects of general corporate matters including the drafting, negotiation and/or review of diverse corporate documents by and among public and private parties, such as grant disbursement agreements, loans, mortgages and other financing documents, confidentiality agreements, public notices, board meeting disclosure and approval documents, asset purchase agreements, term sheets and memoranda of understanding.
- Draft, negotiate, review and advise on real estate acquisition, disposition, financing and development documents including land purchase and sale agreements, leases, development agreements, deeds, easements, licenses, title reports and appraisals.
- Draft, negotiate, review and advise during development of construction contracts, construction support services post award, including but not limited to contract interpretation, contract disputes, amendments and claims resolution.
- Work with interdisciplinary teams of in-house staff and outside consultants (including private developers, State and local regulatory entities, outside counsel, environmental consultants, architects and others) to develop General Project Plans for single and multi-parcel real estate development projects for commercial and mixed uses Statewide.
- Draft scopes of services for project consultants including appraisers and outside counsel, and provide consulting contract management and oversight
- Advise on and assist in drafting solicitation documents for real estate dispositions.
- Draft and/or review and provide advice to ESD with respect to legislation and regulation that might affect ESD and its projects.
- Assist in ensuring compliance with UDC Act, all UDC legislation and related laws and regulations.
- Perform administrative and other tasks assigned by the General Counsel and Deputy General Counsel.
- Supervise assistant counsel, interns and outside counsel and consultants for ESD.

**Position expected to work onsite and/or remote consistent with NYS and ESD guidelines and needs.**

**EDUCATION & REQUIREMENTS:**

Education Level required: J. D. or LLB from accredited law school; admission to New York State Bar  
Relevant experience required: Minimum of 6 years of post-admission legal experience in corporate and real estate fields, ideally with large-scale development projects involving public and private participants secured and unsecured, permanent and construction financing.

Knowledge required: Corporate, real estate laws and/ land use, environmental law, real estate financing.

Knowledge of construction, and zoning laws and regulation, and procurement experience desirable.

**APPROXIMATE HIRING SALARY:** Up to \$135,000 (w/ comprehensive benefits package)

**INQUIRE**

Human Resources Dept.

**External Candidates:** *Send resume to [resumes@esd.ny.gov](mailto:resumes@esd.ny.gov), indicating job title in subject line and salary requirement in email body*

**Internal Candidates:** *Complete [Posting Application](#) and attach a copy of resume*

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