



Job Opening

Job Posting: 1/17/20

**Application Deadline: 30 days or until
position is filled**

JOB TITLE: Executive Project Director, Empire Station Complex Project

LOCATION: NYC

DEPT: Real Estate Development & Planning

BASIC FUNCTION: Reporting to the EVP of Real Estate Development & Planning, the Executive Project Director will manage and coordinate the planning, transactional development, community outreach and public approvals process for development of the proposed Empire Station Complex in Manhattan. The ideal candidate has a strong background in NYC and NYS land use and environmental regulatory processes and project management.

WORK PERFORMED:

- Lead the planning and review of the project, including developing the general project plan and design guidelines in consultation with stakeholders and coordinating with ESD environmental staff on the SEQRA environmental review.
- Staff the Community Advisory Committee, comprising public and private sector stakeholders, to move project forward and address challenges.
- Build and maintain relationships with elected officials, governmental and quasi-governmental entities, affected property owners and tenants, real estate and business groups, civic & community organizations, and advocacy groups.
- Develop project schedule and manage all involved parties to stay on track.
- Display strong understanding of urban planning, economic development and real estate development, preferably specific to NYS and NYC.

EDUCATION & REQUIREMENTS:

Education Level Required: Bachelor's degree; in Urban Planning, Public Administration, Business, Law or related field. Strong preference for Master's degree

Equivalent Experience Required: 10+ years' experience in urban development, preferably in New York City.

Knowledge/Experience Required: Demonstrated interest and experience in urban planning, economic development and real estate; strong written and oral communications and presentation skills; experience managing complex projects against tight timelines, working in teams and building consensus among divergent stakeholders; strong organizational skills and ability to multi-task effectively; ability to look at the big picture and identify insightful, creative solutions; ideal candidate is an energetic, proactive self-starter who is collaborative, strategic and exudes grace under pressure.

APPROXIMATE HIRING SALARY: \$150,378 to \$180,453; commensurate with experience
(w/ comprehensive benefits package)

INQUIRE

Leah Schanke – Assistant VP - Human Resources Dept.

External Candidates: SEND RESUME TO: Resumes@esd.ny.gov, indicating job title in subject line and salary requirement in email body

Internal Candidates: Complete a [POSTING APPLICATION](#) and attach a copy of resume

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