



### Job Opening

**Job Posting:** 1/17/20

**Application Deadline: 30 days or until position is filled**

**JOB TITLE:** Senior Counsel, Finance

**LOCATION:** NYC

**DEPT:** Legal

**BASIC FUNCTION:** Represent and advise the Corporation with respect to all aspects of its activities and functions, with a concentration in finance matters and specified portfolio management functions.

#### **WORK PERFORMED:**

- Represent ESD on all aspects of general corporate and project-specific finance matters, including bond financing, specific management functions (including workouts) and other corporate and finance matters as determined by the General Counsel or Deputy General Counsel.
- Provide counsel and prepare transactional and other documents in relation to the issuance of tax-exempt governmental bonds and eligible tax-exempt conduit private activity bonds.
- Manage real estate transactions and supervise statutory property disposition compliance, particularly in relationship to properties with outstanding bonds.
- Provide counsel and advice to the finance department and other ESD departments, as required.
- Assist in ensuring compliance with the UDC Act, all UDC enabling legislation and related laws and regulations.
- Oversee corporate governance of local development corporations and compliance with Not-for-Profit Corporation Law.
- Advise Loans & Grants department on amendments to project agreements to ensure consistent administration and enforcement.
- Supervise Assistant Counsel and/or interns on finance and portfolio management functions.
- Supervise outside counsel and consultants to ESD.
- Draft and/or review and provide advice with respect to legislation and regulation that might affect ESD.
- Draft and negotiate all necessary transactional, corporate and administrative instruments and other documents relating to assigned tasks.
- Initiates solutions to legal problems.
- Other duties as assigned by the General Counsel or Deputy General Counsel.

#### **EDUCATION & REQUIREMENTS:**

Education Level required: J.D. or LL.B from accredited law school; admission to New York State Bar

Relevant experience required: Minimum of 6 years of legal experience, preferably in a finance-related field.

Knowledge required: general corporate law; public sector financing law.

**APPROXIMATE HIRING SALARY:** \$130,000 - \$140,000 (w/ comprehensive benefits package)

#### **INQUIRE**

Leah Schanke – Assistant VP - Human Resources Dept.

**External Candidates:** Send resume to [resumes@esd.ny.gov](mailto:resumes@esd.ny.gov), indicating job title in subject line and salary requirement in email body

**Internal Candidates:** Complete [Posting Application](#) and attach a copy of resume

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