



Job Opening

Job Posting: 01/13/2021

**Application Deadline: 30 days or until
position is filled**

JOB TITLE: Treasurer
DEPT: Treasury

LOCATION: NYC

BASIC FUNCTION:

Responsible for managing treasury operations, including cash management, investments, debt issuance and debt management.

WORK PERFORMED:

- Oversee daily ESD Treasury operations to ensure the timely bank balance reporting, efficient cash transfers and adequate liquidity to fund all required company disbursements;
- Implement various cash management tools and procedures to minimize financial risks and to protect the corporation's assets;
- Manage ESD's \$4.8 billion investment portfolio, following ESD's Investment Guidelines to preserve capital and required liquidity;
- Manage ESD's \$21.4 billion debt portfolio, ensuring that all of ESD's debt related payments are made on time and in compliance with its debt obligations;
- Issue New York State-supported bonds and co-ordinate debt issue compliance and authorization by various State entities, including the Public Authorities Control Board, the ESD Bond Financing Committee, and work with underwriters, investment bankers, the financial advisor, bond counsel, rating agencies, the trustee, the State Division of Budget, and the State Comptroller's Office;
- Issue conduit bond issues, co-ordinate debt issue compliance and various authorizations and work with borrowers, underwriters, investment bankers, the financial advisor, bond counsel, rating agencies and the trustee;
- Structure bond issues, negotiate pricing, coordinate related debt management and investment activities; and
- Manage relationships with commercial banks, investment banks, rating agencies, the State Division of Budget, the State Comptroller's Office and other State agencies.

EDUCATION & REQUIREMENTS:

Education Level required: Bachelor's Degree in Finance, Economics or Accounting and a Master's Degree in a related field.

Relevant experience required: 12+ years of progressive Treasury experience in cash management, investment management, debt issuance, debt management, and municipal finance and a proven track record of developing and/or managing state-of-the-art Treasury operations. Experience as a public or private sector Treasurer a plus. Experience must also include significant management of staff.

Knowledge required: Outstanding analytical skills, excellent written and oral communication skills, thorough understanding of capital markets, municipal finance and treasury operations.

APPROXIMATE HIRING SALARY: \$150,000 – 163,241
(w/ comprehensive benefits package)

INQUIRE

Leah Schanke – Assistant VP - Human Resources Dept.

External Candidates: SEND RESUME TO: Resumes@esd.ny.gov, indicating job title in subject line and salary requirement in email body

Internal Candidates: Complete a [POSTING APPLICATION](#) and attach a copy of resume

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