

Appendix A Proposed Budget (page 1 of 2)

New York State Conditional Adult Use Retail Dispensary (CAURD) Grant Program, RFP

Description	Estimated Costs
Proposed Administrative Budget	\$ -
<b>Total Proposed Budget</b>	<b>\$ -</b>

**Appendix A - Proposed Budget Breakdown (page 2 of 2)**

**New York State Conditional Adult Use Retail Dispensary (CAURD) Grant Program, RFP**

Staff Implementation: Personnel Salaries + Benefits	Estimated Cost
[insert name and title @ loaded hourly rate] <i>example: John Smith, Program Administrator @ \$85/hr</i>	\$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ -
Program Related Technology, Tools, Supplies & Materials	
<i>example: online application platform &amp; related IT, supplies &amp; materials to implement the Program</i>	\$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ -
Marketing & Outreach Expenses	
<i>example: paid print materials, marketing services</i>	\$ - \$ - \$ - \$ - \$ - \$ -
Other/Contractual Expenses	
	\$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ -
Total Administrative Cost Request	\$ -

**GUIDANCE**

*Applicants must provide extensive line-item detail on all aspects of Program administrative costs required. Administrative costs must be essential to the effective implementation and performance outcomes of the program. Expenses may not include items like staff bonuses, office space, new equipment and fixtures, etc.*

*The State is seeking competitive proposals with platform efficiencies to reduce the cost and maximize grants awarded to eligible small businesses. All costs must be justified in detail*

*Awarded intermediary may be subject to a full audit.*

*Additional lines may be inserted above as needed.*

*Payments will be tied to the number of processed applications and will be further discussed during Contract Negotiations.*