



**Empire State
Development**

ADDENDUM III – Revised Schedule of Dates

NYS Worldwide Consultancy RFP Request for Proposals

Issued: June 7, 2024

IMPORTANT NOTICE: A restricted period under the Procurement Lobbying Law is currently in effect for this Procurement and it will remain in effect until approval of the Contract. Bidders are prohibited from contact related to this procurement with any New York State employee other than the designated contacts listed below (refer to: Section IX – ii).

Designated Contacts for this Procurement:

Primary Contact: Ralph Volcy
Secondary Contact: John Discolo

All contacts/inquiries shall be made by email to the following address:
NYGlobal2024@esd.ny.gov

Proposals must be uploaded to the designated Dropbox:
<https://www.dropbox.com/request/5xq1K1neWa4A5SJ4u3bS>

This RFP is posted on the Empire State Development website:
<https://esd.ny.gov/doing-business-ny/requests-proposals>

Submission Deadline: On or before 2:00 PM on July 8, 2024
Late Proposals will not be accepted.

IV. SCHEDULE OF DATES

It is anticipated that a contract will be awarded in response to this RFP based on the following schedule:

Release of RFP	June 7, 2024
Deadline for Submission of Questions	June 14, 2024, by 5:00 PM EST June 26, 2024, by 5:00 PM EST
Deadline for ESD to Respond to Questions	June 21, 2024 June 28, 2024
Submission of Proposals (date and time)	July 8, 2024, by 2:00 PM EST
Interviews (if necessary)	TBD
Announcement of Successful Bidder	TBD
Anticipated Contract Start Date	TBD

ESD Review Committee "RC" has revised the schedule of dates in order to give ample time to entities that need to provide more details in their questions. Please see addendum IV Q&A for these questions that need to be clarified. If these clarifications are not provided by the deadline these questions will be left unanswered. Please use the designated email to resubmit these questions.