



**Harlem Community
Development
Corporation**

COMMUNITY ECONOMIC REVITALIZATION SUPPORT PROGRAM

[ESD.NY.GOV/HARLEM-COMMUNITY-DEVELOPMENT-CORPORATION](https://esd.ny.gov/harlem-community-development-corporation)

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OVERVIEW OF CERSP

Launched in 2013, the CERSP grant program supports projects promoting small business growth, financial literacy, homeownership, and reflects Harlem's cultural diversity. The program is funded by annual contributions from Columbia University.

APPLICATION DEADLINES AND PROCEDURES

- Applications must be submitted at least 30 days before the project start date.
- Supporting documents are required within 72 hours of submission
- After application and supporting documents are reviewed and approved an award letter via email will be sent. Applicants will have 72 hours to accept award by email.
- Application deadline is October 31, 2024

ELIGIBILITY CRITERIA

Applicants must be prequalified through New York State's Grant Management System. Without the status of "Document Vault Prequalified" on Grants Gateway, applications will not be considered. For more information, please visit <https://grantsmanagement.ny.gov/>

If your application is rejected, you cannot apply again in that same grant period. Applicants also cannot have more than one active application within the grant period. Applications are considered active until approved activities are complete and final report is received.

Beginning program year 2023, entities awarded a CERSP grant for two consecutive years will be subject to a one-year gap period before they may apply again.

INELIGIBLE ACTIVITIES

If an applicant remains unresponsive for over three months or until the conclusion of the grant period, their application may be forfeited. Should an applicant require additional time to gather the necessary documents or information for HCDC, they are required to notify HCDC accordingly.

FUNDING CONSIDERATIONS

Harlem CDC may approve amounts and allocations to organizations up to 50% of the overall budget and up to \$40,000 for project and event support. Sponsorships of no greater than \$25,000 may be approved.

APPLICATION SUBMISSION REQUIREMENTS

Ensure your application is complete with a W-9 form, itemized budget, funding commitment letters, proof of pre-qualification, and current wiring instructions or information on where to send a check. All information must be accurate and legally compliant.

REPORTING REQUIREMENTS

Grantees must provide detailed reports on project outcomes, including documentation of expenditures and proof of payment to vendors. A Survey Monkey form will also be sent out if grantees would prefer submitting the outcome report this way.



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THANK YOU

Thank you for your interest in the CERSP program. We look forward to reviewing your submission. For further assistance please contact us by email at HCDCcerspGrant@esd.ny.gov or by phone at (212) 961-5896.

<https://esd.ny.gov/cersp-grant-program>