



Empire State Development

COMMUNITY AND REGIONAL PARTNERSHIPS REQUEST FOR APPLICATIONS DIVISION OF SMALL BUSINESS AND TECHNOLOGY DEVELOPMENT

ADDENDUM IV

Issued: **NOVEMBER 17, 2022**

Designated Contacts for this Request for Applications:

Primary Contact:	Heidi Knoblauch
Secondary Contact:	Matt Watson
Additional Contact:	Cheyenne Keppler

All contacts/inquiries shall be made by email to the following address:

navigator@esd.ny.gov

Applications must be sent to the designated Dropbox:

<https://www.dropbox.com/request/6A3qMJTwn6v8m9ZOfPgM>

APPLICATIONS can be submitted at any time prior to November 1, 2027

V. SUBMISSION OF APPLICATIONS

Respondents submitting documents are indicating their acceptance of the conditions of this RFA. Submission of applications in a manner other than as described in the below instructions (e.g. facsimile, hardcopies, emails,) will not be accepted. All Applications must be submitted via the Dropbox in the indicated format: <https://www.dropbox.com/request/6A3qMJTwn6v8m9ZOfPgM>

DO NOT SUBMITT APPLICATIONS VIA ANY OTHER METHOD.

Proper format: Please create a folder with company name – RFA title – date of Submission.

e.g. ESD – Community & Regional Partnership, RFA – 01.20.23

Included in that main folder should be two sub-folders, one for the Application Package and one for the forms listed. The main folder will then be uploaded to the Dropbox by choosing the following option: “Add Files → folders from computer”. All documents in the sub-folders should be properly labeled.