

# Exhibit C – Required Forms

## Empire State Development

### Request for Proposals Checklist

I \_\_\_\_\_, a principal of the firm \_\_\_\_\_ certify that the following information has been submitted as part of the response to this Request for Proposals.

<input type="checkbox"/>	Submitted all required information with respect to the Proposal, including but not limited to information specifically outlined in Section IV.C
<input type="checkbox"/>	Submitted hard copy and electronic copies of the proposal (Section VII)
<input type="checkbox"/>	Conflict of Interest Statement (Section X.A)
<input type="checkbox"/>	Completed and Equal Employment Opportunity Policy Statement and Utilization Forms (Forms OCSD-1 & OCSD-4, Section IV.D.1 & 2)
<input type="checkbox"/>	Completed and submitted ST-220-CA Form or affidavit (Section IV.D.3)
<input type="checkbox"/>	Completed and submitted State Finance Law Sections 139-j and 139-k forms (Section IV.D.4)
<input type="checkbox"/>	Copy of VendRep receipt (Section IV.D.7)
<input type="checkbox"/>	Completed and submitted Iran Divestment Act Statement (Section IV.D.9)
<input type="checkbox"/>	Certification of compliance with Executive Order No. 16 (Section IV.D.10)
<input type="checkbox"/>	Certification of compliance with Executive Order No. 177 (Section IV.D.11)
<input type="checkbox"/>	Completed and submitted Use of NYS Business Form (Section IV.D.12)
<input type="checkbox"/>	Diversity Practices Questionnaire (Section IV.D & Exhibit B)

*Note: Incomplete responses may not be considered.*

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_