

EXHIBIT C: Project Description (TASKS and TIMELINE)

Applicant

The below Task Descriptions are only **EXAMPLES** of possible activities and anticipated dates of completion. Applicants ought to use detailed language that describes its proposed activities.

****Identified goals should reflect the direct result of grant funding.****

Task #	Task Description	Anticipated Date of Completion
	Project Start Date	January 1, 2018
1	Provide one-on-one pre- and post-loan technical assistance to 20 eligible clients	March 15, 2018
2	Use \$10,000 of grant proceeds to make approximately 5 new business loans to eligible borrowers	May 1, 2018
3	Use \$15,000 of grant proceeds as loan loss reserve funds to leverage \$100,000 in new business loans to approximately 20 M/WBEs and/or small business borrowers.	July 1, 2018
4	Assist 4-6 M/WBE clients with development of a business plan	August 1, 2018
5	Provide a Money Management and Financial Literacy Training Course for 16 M/WBEs and/or small businesses	October, 15, 2018
6	Use Institutional Capacity funds to develop systems to collect and report economic impact data	November 1, 2018
	Project Completion Date	December 31, 2018