

# Appendix C

## OFFICE OF CONTRACTOR AND SUPPLIER DIVERSITY

]	DIVERSITY PRACTICES	QUESTIONNAIRE	
company (herea	, as fter referred to as the compa s submitted to the following e:	any), swear and/or affirn	n under penalty of perjury
= = = = = = = = = = = = = = = = = = =	ompany have a Chief Divers y initiatives? Yes or No	ity Officer or other indiv	vidual who is tasked with
If Yes, provide this individual or	he name, title, description o	f duties, and evidence o	f initiatives performed by
to New York subcontractors,	tage of your company's gros State certified minority a suppliers, joint-venturers, ds or services to your compa	nd/or women-owned partners or other simi	business enterprises as lar arrangement for the
related to the process contract-related	tage of your company's over rovision of goods or services expenses (from your prior omen-owned business enterp	to your company's clied fiscal year) was paid to	nts or customers) or non- New York State certified
<sup>1</sup> Do not include o	onsite project overhead.		

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4. Does your company provide technical training<sup>2</sup> to minority- and women-owned business enterprises? Yes or No

If Yes, provide a description of such training which should include, but not be limited to, the date the program was initiated, the names and the number of minority- and women-owned business enterprises participating in such training, the number of years such training has been offered and the number of hours per year for which such training occurs.

5. Is your company participating in a government approved minority- and women-owned business enterprise mentor-protégé program?

If Yes, identify the governmental mentoring program in which your company participates and provide evidence demonstrating the extent of your company's commitment to the governmental mentoring program.

6. Does your company include specific quantitative goals for the utilization of minority- and women-owned business enterprises in its non-government procurements? Yes or No

<sup>&</sup>lt;sup>2</sup> Technical training is the process of teaching employees how to more accurately and thoroughly perform the technical components of their jobs. Training can include technology applications, products, sales and service tactics, and more. Technical skills are job-specific as opposed to soft skills, which are transferable.



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If Yes, provide a description of such non-government procurements (including time period, goal, scope and dollar amount) and indicate the percentage of the goals that were attained.
7. Does your company have a formal minority- and women-owned business enterprise supplier diversity program? Yes or No
If Yes, provide documentation of program activities and a copy of policy or program materials.
8. Does your company plan to enter into partnering or subcontracting agreements with New York State certified minority- and women-owned business enterprises if selected as the successful respondent? Yes or No
If Yes, complete the attached Utilization Plan



All information provided in connection with the questionnaire is subject to audit and any fraudulent statements are subject to criminal prosecution and debarment.				
Signature of Owner/Official				
Printed Name of Signatory				
Title				
Name of Business				
Address				
City, State, Zip				



OPPORTUNITY. Development
STATE OF
COUNTY OF ) ss:
On the day of, 201_, before me, the undersigned, a Notary Public in and for the State
of, personally appeared, personally known to me or proved to me on
the basis of satisfactory evidence to be the individual whose name is subscribed to this certification and
said person executed this instrument.
Notary Public