**EXHIBIT D: Project Description (**TASKS and TIMELINE)

Applicant

The below Task Descriptions are only **EXAMPLES** of possible activities and anticipated dates of completion. Applicants ought to use detailed language that describes its proposed activities.

**\*\*Identified goals should reflect the direct result of grant funding.\*\***

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| Task # | Task Description | Anticipated Date of Completion |
|  | Project Start Date | January 1, 2018 |
|  1 | Provide one-on-one pre- and post-loan technical assistance to 20 eligible clients  | March 15, 2018 |
| 2 | Use $10,000 of grant proceeds to make approximately 5 new business loans to eligible borrowers  | May 1, 2018 |
| 3 | Use $15,000 of grant proceeds as loan loss reserve funds to leverage $100,000 in new business loans to approximately 20 M/WBEs and/or small business borrowers.  | July 1, 2018 |
| 4 | Assist 4-6 M/WBE clients with development of a business plan  | August 1, 2018 |
| 5 | Provide a Money Management and Financial Literacy Training Course for 16 M/WBEs and/or small businesses  | October, 15, 2018 |
| 6 | Use Institutional Capacity funds to develop systems to collect and report economic impact data  | November 1, 2018 |
|  | **Project Completion Date** | December 31, 2018 |