

Request for Proposals for Pre-Qualified Providers of Information Technology Goods and Services

Addendum #1

Release Date: June 11, 2018

VI. SELECTION CRITERIA

All Proposals may be reviewed by ESD and other State officials, including but not limited to the New York State Office of Information Technology Services. The award of any contract pursuant to this solicitation may be subject to, as required under applicable law and regulation, review and/or approval of the ESD Directors, the Comptroller of the State of New York, and/or the New York State Attorney General. When evaluating Proposals, the following criteria will be considered in the associated weighted percentages:

Criteria	Weighting
Demonstrated capacity to perform the types of activities that have been described in the Scope of Work.	35%
Experience in engagements with the hardware and software utilized by ESD.	30%
Quality of work product. For those firms who have worked for ESD before, quality of work on those transactions will be considered.	10%
Cost Proposal rates evaluated on reasonableness in comparison to other respondents.	20%
Quantitative Factor: ESD will award 5% to Respondents that are certified Minority or Women-owned Business Enterprises (MWBEs) as defined in section three hundred ten of the New York State Executive Law 15-A or Service-Disabled Veteran owned Business Enterprises (“SDVOBs”) as defined in section three hundred sixty-nine of the New York State Executive Law 17-B.	5%

ESD also reserves the right to conduct interviews with or pose questions in writing to individual Respondents in order to clarify the content of their Proposals and to ensure a full and complete understanding of each Proposal. ESD shall undertake to pursue uniformity in the questions it asks to Respondents to the extent practicable, but ESD may ask different or additional questions to different Respondents in the context of any individual interview or in writing. ESD reserves the option to hold oral interviews as part of the selection process, in which case ESD shall convene a committee of staff who shall be permissible contacts for the purpose of such interviews, and Respondents who are invited will receive additional instructions upon their invitation.