

REQUEST FOR PROPOSALS

MOYNIHAN TRAIN HALL PROMOTIONAL PARTNERSHIP CONSULTING AND BROKER SERVICES

ADDENDUM #5

ISSUED: February 20, 2020

This addendum amends the RFP schedule of dates. ESD issued a non-binding draft template agreement as a reference to all prospective respondents to the RFP who have executed the RFP's Non-Disclosure Agreement (NDA) for the release of confidential materials. In order to allow prospective respondents the opportunity to ask questions specific to the newly released material, ESD is opening a second Question & Answer round. ESD's responses to questions will now be provided by the end of the day on Wednesday, February 26, 2020. Note, due to the confidential nature of the material, only those organizations that have executed the NDA will receive the responses to questions. ESD is revising the deadline for proposal submissions to March 2, 2020.

V. RFP SCHEDULE OF DATES

It is anticipated that a contract will be awarded in response to this RFP based on the following schedule:

Release of RFP	January 17, 2020
Site Tour	January 28, 2020
Deadline for Submission of Questions (Round 1)	January 29, 2020 by 2:00 PM EST
Deadline for ESD to Respond to Questions	February 3, 2020
Deadline for Submission of Questions (Round 2 – Confidential Reference Materials Only)	February 21, 2020 by 4:00 PM EST
Deadline for ESD to Respond to Questions (Round 2 – Confidential Reference Materials Only)	February 26, 2020
Submission of Proposals (date and time)	March 2, 2020 by 2:00 PM EST



**Empire State
Development**

Interviews (if necessary)	Weeks of March 2 and March 9, 2020
Anticipated Notice to Proceed to Successful Bidder	Weeks of March 9 or March 16, 2020
Anticipated Contract Start Date (tentative)	Notice to Proceed week of March 16, 2020; Contract negotiations through April 2020.
Anticipated Contract Term	Seven years (2020 – 2027), assuming Brand Partnership Sub-Contract terms of up to five years. Optional renewals to be considered for terms up to five additional years (2032).

Please note, MSDC reserves the right to change any of the dates stated in this RFP.

Each of the foregoing is added to and made part of the RFP. Any questions regarding this addendum may be submitted to the designated contact account at MSDC_PromotionalPartnership-RFP@esd.ny.gov.