

Appendix 1

RFP CHECKLIST

1. See Proposal Content outlined at RFP Sections IV.A and VII.B.
2. MWBE Requirements
Form OCSD-1
http://esd.ny.gov/CorporateInformation/Data/RFPs/OCSD_1MWBEEOPolicyStatement.pdf
3. State Finance Law Section 139 j - k
http://esd.ny.gov/CorporateInformation/Data/RFPs/RequiredForms/SF_Law139_JK.pdf
4. Iran divestment Act Statement
5. Vendor responsibility Questionnaire
http://esd.ny.gov/CorporateInformation/Data/RFPs/111511_VendorNotforprofit.pdf
http://esd.ny.gov/CorporateInformation/Data/RFPs/111511_VendorForprofit.pdf
6. Encouraging the Use of New York State Businesses Form
<http://esd.ny.gov/CorporateInformation/Data/ENCOURAGINGUSEOFNEWYORKSTATEBUSINESSESINCONTRACTPERFORMANCE.pdf>